

Vision

To provide access to individual career, workforce and industry opportunities which are flexible, responsive and regionally appropriate.

Mission

To provide individual, confidential, and independent career planning assistance that enables people to realise and enhance their skills and capabilities. Assist employers through training and workforce development to grow and retain their workforce. Develop sustainable partnerships with the aim of expanding the service to all.

Feedback on our service

The Career Development Centre welcomes constructive feedback on the service provided and staff so that we can improve our service.

How do we do this: Participants can give feedback to the CDC enabling us to collect and, where possible, use your feedback to continuously improve how we deliver our services.

We welcome your compliments, complaints and feedback.

Where are we located

The Career Development Centre Riverland office is located at Regional Development Australia 6 Kay Avenue, Berri S.A.



Career Development Centre – Riverland

Phone: 08 8580 8500

Fax: 08 8580 8532

Email: cdc@rdariverland.org.au

www.rdariverland.org.au



Government of South Australia

Department of Further Education,
Employment, Science and Technology



SouthAustraliaWorks
linking people, skills and jobs



Service Charter

Our commitments to you



Service Charter

Our Commitment to You

We are committed to providing a quality service by:

- Putting the customers needs first.
- Respecting your cultural background.
- Providing a quality service in accordance to National Standards.
- Providing a confidential service.
- Providing a professional service.

Customer Responsibilities

We ask that you:

- Are willing to participate.
- Advise the Career Centre of any changes to your details.
- Request assistance when required.
- Help yourself move forward to your Career Pathway.

Services we Provide

Career Development Centre Riverland is committed to providing you with a responsive, courteous and informed service to help you achieve Career goals.

- Skills and Tools to pursue a career path based on your abilities, values and interests.
- Assistance with resumes, applications and cover letters.
- Assistance to research training or professional development options.
- Assistance in gathering evidence for Recognition of Prior Learning (RPL).
- Assistance in finding information about relevant local training and employment opportunities.
- Assistance in finding information about local industries and opportunities for the employer.
- Interview techniques and tips.

Our Services for Industry

The Career Development Centre aims to work collaboratively with local and regional industries to become employers of choice so they will have the workforce they need to sustain, grow and build the region.

We can:

- Train your staff, allowing you to gain a competitive edge.
- Provide Workshops around Industry and Workplace needs.
- Work with you to create staff satisfaction, allowing you to improve performance and retain a skilled workforce.

